

10th BESS weekly meeting 2020-2021

Meeting Minutes of the Bioresource Engineering Association
Macdonald campus of McGill University
November 16, 2020

1. Call to Order

- 1.1. A council meeting of the Bioresource Engineering Association was held on 16th of November on Zoom. It began at 10:00 and was presided over by Katherine Palevsky, with Olivia St-Pierre as secretary.

2. Attendees

- 2.1. Voting members in attendance included Olivia St-Pierre, Katherine Palevsky, Ines Serghini, Sean Clarke
- 2.2. Year Representatives: Roxanne Tremblay
- 2.3. Guests in attendance included [list guests here]
- 2.4. Members not in attendance included Anna, Shimon, Jennyfer, Luc

3. Approval of Minutes

- 3.1. Motion to approve the minutes of the 9th meeting.

4. Adoption of the Agenda

- 4.1. Written in Minutes:
 - Motion to ...
 - Objected by ...
 - Seconded by ...
 - Vote held. Motion carried/failed with # in favor and # opposed.
- 4.2. Spoken Procedure
 - To Vote: “We will now proceed to vote. All those in favor say “aye”, all opposed say “no”. Motion passes/fails.
 - If there is disagreement with the decision of the vote by voice: “I call for a division of the house” - call for a vote by actual count
 - Point of Order - object to procedure or personal offense
 - Point of Information - request information

5. Administration

- 5.1. -

6. Executive's Reports

- 6.1. President, Katie
 - Town Hall Follow-Up Survey: 36 responses. What next?

- To be discussed during the General assembly.
- Present results/graphs
- General Assembly - Postpone to november 24, 2020?
 - In favour: sean, olivia, ines, roxanne
 - Opposed: - (for now)
 - Power point is on the drive
- Christmas party:
 - Ngadi update
 - Potential online platform:
<https://blog.mozilla.org/firefox/virtual-halloween-mozilla-hubs/> or
google website
 - Live zoom: December 4th
 - Alex: music club, recorded concert
 - Recipe exchange
 - Games?

6.2. VP Finance, Sean

- Design fund timeline
 - Advertise before end of semester and have form available over the holidays
 - Forms due end of January
 - 30% of BREE student enrolled in capstone project (490 and 495)
 - Prepare forms (Innovation and Development Fund) present at GA and gauge feedback
- Budget on google drive
- Some of our budget could go into Capstone projects, but we have to keep in mind that not all students can benefit from it (only U3-U4). Other BREE-related projects? Same application form.
- Club founding applications soon
- Can student fees be reimbursed if not used by the end of year? Maybe
- Student fees for september: $8\$/\text{student} \times 223 \text{ students} = 1784\ \$$

6.3. VP Academic, Shimon

- Inform profs the result of the survey, especially course specific feedback asap so it will be reflected
- Remind students to complete the course evaluation soon with asking them to provide positive feedback also as profs have been working hard as well

6.4. VP External, Ines

- CFES: conference on diversity in engineering! Free?
 - Externals only or students too?
- QEC delegation : no further information

- MAC pre-competition - January
 - We will receive more information about a program to promote engineering in cegeps. (OIQ)
 - Survey on diversity
- 6.5. VP Industrial Affairs, Jennyfer
- Facebook event is up for the workshop (BREE students how to search for a job?) on November 12! Email will be sent after this meeting (Olivia)
 - Good turnout!!
 - HR panel moved to January -> come up with a list of companies we want there!
 - Contact Julie Godin
 - Downtown event already happening to discuss CV/cover letter/internship! *Ongoing*
 - <https://outlook.office365.com/owa/calendar/McGillEngineeringCareerCentre@McGill.onmicrosoft.com/bookings/>
- 6.6. VP Internal, Luc
- Agronomes: We can join their event. Note: It's in French! We can advertise it. Share the event!
 - Christmas party gift exchange:
 - shipping included in budget
 - Send email to participants ?
- 6.7. VP University Affairs, Alex
- First student complaint: ID card not working downtown! Contact Slava.
 - Slava is working on it, but it's a slow process
 - Music club: something different from a food gift card? Maybe some BREE merch! Hat for example.
- 6.8. VP Communications and Services, Olivia
- Sweatshirts: 80\$ Agree
 - Will share the club founding form
 - Post meeting minutes on website before general assembly
 - Facebook event for general assembly *today*
- 6.9. U1 Rep, Anna
- Absent
- 6.10. U2 Rep [...]
- 6.11. U3 Rep, Roxane
- Will share event!!!!!!11

6.12. U4 Rep [...]

6.13. Photographer

7. Other Reports

7.1. [Other Topic]

8. Adjournment

8.1. Meeting adjourned at 11:00