**Bioresource
Engineering
Student
Society**

8th BESS weekly meeting 2020-2021

Meeting Minutes of the Bioresource Engineering Association
Macdonald campus of McGill University
November 2, 2020

1. **Call to Order**
   1.1. A council meeting of the Bioresource Engineering Association was held on 2nd of November on Zoom. It began at 10:00 and was presided over by Katherine Palevsky, with Olivia St-Pierre as secretary.

2. **Attendees**
   2.1. Voting members in attendance included Luc Roy, Olivia St-Pierre, Katherine Palevsky, Shimon Takagi, Jennyfer Liang, Alex Audi, Sean Clark, Ines Serghini
   2.2. Year Representatives: Roxanne Tremblay
   2.3. Guests in attendance included [list guests here]
   2.4. Members not in attendance included [list members who did not attend]

3. **Approval of Minutes**
   3.1. Motion to approve the minutes of the October 26 meeting.

4. **Adoption of the Agenda**
   4.1. Written in Minutes:
      - Motion to …
         - Objected by …
         - Seconded by …
      - Vote held. Motion carried/failed with # in favor and # opposed.
   4.2. Spoken Procedure
      - To Vote: "We will now proceed to vote. All those in favor say "aye", all opposed say "no". Motion passes/fails.
         - If there is disagreement with the decision of the vote by voice: "I call for a division of the house" - call for a vote by actual count
      - Point of Order - object to procedure or personal offense
      - Point of Information - request information

5. **Administration**
   5.1.

6. **Executive's Reports**
   6.1. President, Katie
      - Pumpkin carving was awesome!

- ○ Winner: tomorrow night? Yes!
- ○ Food gift cards? (Luc and Sean)
  Participation prize for non-BESS members and a prize for the winner
- Town hall: this wednesday at 5pm. PROMOTE!!!!!! Campus life?
- General Assembly - november 18, 2020 : present budget and present what we have done so far. Every member should be there.
- Christmas party: who's in charge? Katie will figure out
  - ○ Luc: gift exchange
  - ○ Live zoom?
  - ○ Alex: music
- Meeting with Slava: student fees, workstations, design fund (Jan 31, <100$) BEFORE MARCH!

6.2. VP Finance, Sean
- Some of our budget could go into Capstone projects, but we have to keep in mind that not all students can benefit from it (only U3-U4). Other BREE-related projects? Same application form.
- Club founding applications soon
- Can student fees be reimbursed if not used by the end of year? Maybe
- Student fees for september: 8$/student x 223 students = 1784$

6.3. VP Academic, Shimon
- MatLAB: Anna: Class content not aligned with Lab requirements. Not the first complaint!
- Wednesday's town hall: we should have a list topics to discuss

6.4. VP External, Ines
- CFES: send global invoice to EUS instead of BESS directly and overcharged EUS
- 200$ cotisation to the CREIQ (we haven't paid) + Event , total 300$
- QEC delegation : no Quebec Engineering competition.
  - ○ But mac competition to happen in january

6.5. VP Industrial Affairs, Jennyfer
- Workshop for BREE students how to search for a job? November 12! Will send a description to Olivia.
- HR panel moved to January -> come up with a list of companies we want there!
- Contact Julie Godin
  - ○ Downtown event already happening to discuss CV/cover letter/internship! *Ongoing*

- *https://outlook.office365.com/owa/calendar/McGillEngineeringCareerCentre@McGill.onmicrosoft.com/bookings/*

6.6. VP Internal, Luc
- Agronomes: Participation in their events is low, so things are moving slowly.
- Pumpkin carving: prize to winner and participants.
- Can get involved in Christmas party organisation.

6.7. VP University Affairs, Alex
- First student complaint: ID card not working downtown! Contact Slava.
- Music club: something different from a food gift card?
  Maybe some BREE merch! Hat for example.

6.8. VP Communications and Services, Olivia
- Minutes on website? Katie: yes
- Website: Done! Is it better? Sean: yes!
- Sending email for townhall right after the meeting.

6.9. U1 Rep, Anna
- Absent

6.10. U2 Rep [...]

6.11. U3 Rep, Roxane
- WIll share event!!!!!!11

6.12. U4 Rep [...]

6.13. Photographer

7. Other Reports
7.1. [Other Topic]

8. Adjournment
8.1. Meeting adjourned at 11:00